

## **Political Science Internship Qualifications and Requirements**

### **General Qualifications:**

- 2.5 GPA
- 9 hours of political science
- At least 45 hours of coursework; at least 30 hours completed at GSU
- Enrollment in POLS 4940 (see Georgia Legislative Internship Program for information on POLS 4930; graduate students should see the Political Science Graduate Director concerning POLS 8995).
- Letter of acceptance from internship provider
- Departmental acceptance of internship approval form
- *No credit for internships will be allowed retroactively*

### **Additional Requirements:**

1. Internship must be done under the direction of a faculty mentor
2. Complete 200 hours work for 3 hours credit
3. Complete 400 hours work for 6 hours credit
4. Keep a journal
5. Complete a paper
6. Supplemental readings as required by the faculty director of the internship
7. Submission of a provider evaluation ([the evaluation form can be found here](#))
8. 4940 internship credit hours earned are applied as elective credit. See below for information on switching 4940 to major credit.
9. Maximum 9 hours total credit possible (3 hours maximum as major credit).

### **Switching 4940 from Elective to Major Credit**

*To switch POLS 4940 from elective to major credit, students additionally are required to:*

- 1) Attend 2 events held each semester: “Careers in Law” and “Careers in Government.” For both these events you must a) sign in at the event b) turn in to the 4940 “Assignments” folder on iCollege a one-page, single-spaced discussion of what was covered at the event and how it fits with your internship, career interests, or simply careers tied to political science. If you miss either of these events, you will have a chance to make it up in the next semester, but your credit will not be switched until you’ve attended both.
- 2) Attend a World Affairs Council or Atlanta event. These are great networking opportunities and almost all are free to students. There are generally 1 to 2 events a week to choose from. Please check the [World Affairs Council of Atlanta](#) website to see a listing of events, and email [info@wacatlanta.org](mailto:info@wacatlanta.org) to ask if you can register (cc’ing [chrisbrown@gsu.edu](mailto:chrisbrown@gsu.edu)). Let them know you are a GSU student, are in Dr. Brown’s course, and would like to register through the Cedric Suzman Fund. Similar to the Careers events above, you must a) sign in at the event b) turn in a one-page, single-spaced discussion of what was covered at the event and how it fits with your internship, career interests, or simply careers tied to political science.
- 3) Through Career Services:

- a. Have them review and help you improve your resume. They will stamp it once they've reviewed it and you need to turn the stamped version in to the course Assignments dropbox on iCollege.
- b. Undertake a mock job search using their database, submitting your search results in the course Assignments dropbox.
- c. Undertake a mock interview using their system, sending the link of the interview to [chrisbrown@gsu.edu](mailto:chrisbrown@gsu.edu).
- d. Establish an online presence using LinkedIn or the Career Services system "Portfolium", sending a link to [chrisbrown@gsu.edu](mailto:chrisbrown@gsu.edu) once complete.

After you completed these steps, you are eligible to switch 3hrs. on internship credit from elective to major credit. *All requirements to switch from elective to major credit must be met in one academic year.*

For more information about internship opportunities, contact your faculty advisor or the internship coordinator for the GSU Political Science Department, Dr. [Christopher Brown](#).