

Georgia State University

Political Science Internship

Qualifications and Requirements

General Qualifications:

- 2.5 GPA
- 9 hours of political science
- At least 45 hours of coursework; at least 30 hours completed at GSU
- Enrollment in POLS 4940 (see Georgia Legislative Internship Program for information on POLS 4930; graduate students should see the Political Science Graduate Director concerning POLS 8995).
- Letter of acceptance from internship provider
- Departmental acceptance of internship approval form
- *No credit for internships will be allowed retroactively*

Additional Requirements:

1. Internship must be done under the direction of a faculty mentor
2. Complete 200 hours work for 3 hours credit
3. Complete 400 hours work for 6 hours credit
4. Keep a journal
5. Complete a paper
6. Supplemental readings as required by the faculty director of the internship
7. Submission of a provider evaluation
8. 4940 internship credit hours earned are applied as elective credit. See below for information on switching 4940 to major credit.
9. Maximum 9 hours total credit possible (3 hours maximum as major credit).

How to Switch 4940 from Elective to Major Credit:

To switch POLS 4940 from elective to major credit, students additionally are required to:

1. Attend and submit a report on three departmental events held each fall and spring semester.
 - **Careers in Law:** held in conjunction with the Pre-Law Club (event includes a discussion with a panel of practicing lawyers and/or law students).
 - **Careers in International:** held in conjunction with Pi Sigma Alpha (event includes high-level speakers tied to the international area).
 - **Careers in Government:** (event organized each semester with GSU's Director of Government and Community Affairs).

Note: if a student misses any of these events during the semester he/she is enrolled in POLS 4940, he/she may attend that event the next semester, but the switch to major credit will not be made until all requirements are met, including attending/reporting on all three of these events. All requirements to switch from elective to major credit must be met in one academic year.

2. Meet with representatives of **GSU's Career Services** to complete/review resumes and discuss how the university can help in the transition from school to job.

3. Create an online portfolio using **Portfolium**, which draws together a professional resume, writing samples, references and other relevant materials. See more about Portfolium, a university-licensed software package, here. <https://portfolium.com/network/georgia-state-university>.

For more information about internship opportunities, contact your faculty advisor or the internship coordinator for the GSU Political Science Department, Dr. [Christopher Brown](#).